



Consulate General of Pakistan
Trade & Investment Section
Manchester
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TENDER DOCUMENT

FOR

SUPPLY OF MANGOES INCLUDING PACKAGING, DELIVERY &
STORAGE AT NEWCASTLE MELA, NEWCASTLE

FOR TRADE & INVESTMENT SECTION,
CONSULATE GENERAL OF PAKISTAN, MANCHESTER

Trade & Investment Section
Consulate General of Pakistan
139 Dickenson Road, Rusholme, Manchester M14 5HZ

INVITATION FOR BIDS

SUPPLY OF MANGOES INCLUDING PACKAGING, DELIVERY & STORAGE **AT NEWCASTLE MELA, NEWCASTLE, UNITED KINGDOM**

Trade & Investment Section, Consulate General of Pakistan, Manchester invites sealed bids from companies/importers etc, for “Supply of Mangoes including packaging, delivery & storage at Newcastle Mela, Newcastle.

2. The successful bidder/company shall be responsible for the following: -
 - i. Supply of 3000kgs Mangoes at Newcastle Mela, Newcastle scheduled to be held on 27-28th August, 2023
 - ii. 5kg packaging of Mangoes (design to be provided by the Trade & Investment Section, Consulate General of Pakistan, Manchester).
 - iii. Storage facility at Newcastle Mela.
3. Bidding documents, containing detailed terms and conditions and other related information are available for the interested bidders at the address given below. Bidding document may also be downloaded from www.pakistanconsulatemanchester.org
4. Single Stage Two Envelope Procedure will be used for Bid Security equivalent to 2% of total bid value in the form of Pay Order / Demand Draft / Banker’s Cheque in favour of Consulate General of Pakistan, Manchester, 137 Dickenson Road, Manchester M14 5JB shall be submitted with the sealed proposal. Bids without the Bid Security will be rejected.
5. The sealed bids, prepared in accordance with the instructions in the bidding documents and complete in all aspects must reach at the address given below on or before 15th August, 2023 on 11:00am. Bids will be opened on the same day at 11:30am. This advertisement is also available on PPRA website at www.ppra.org.pk and www.pakistanconsulatemanchester.org

Aaqib Iqbal Bangash
Trade & Development Officer
Trade & Investment Section
Consulate General of Pakistan
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Instructions to the Bidder:

- i. The bidders(s) will submit their profile containing name of firm, its status, address, telephone number(s), fax number and other relevant information.
- ii. The bidder(s) will be submit the bids alongwith tender application form as **Annex-I.**
- iii. The bids will considered as non-responsive in case non-completion or mis-declaration.
- iv. Total lowest bidder will qualify as the successful bidder.
- v. An affidavit to the effect that the firm is not blacklisted and is not in litigation with any organization/department, private or public may also be furnished.
- vi. Trade & Investment Section, Manchester reserves the right to accept or reject any bid or to annul the bidding process and reject all bids at any time prior to Contract award as per PPRA rules, without thereby incurring any liability to the Bidders.
- vii. The price quoted should be in GBP inclusive of all application taxes. The price quoted in this tender will be treated as final and must be valid for sixty (60) days.
- viii. Incomplete bids will be considered as non-responsive bids and will be rejected.

2. **Technical Bids:**

- i. Bidders will furnish the evidence of Importing/Exporting of Mangoes in the United Kingdom.
- ii. Details of major clients.
- iii. Undertaking on company letterhead duly attested, that the items supplied will be in good quality/packing.
- iv. Proof of Head office / Branch office in United Kingdom.

3. **Financial Bid:**

- i. "Bill of Quantity@ duly filled and attested may be attached.
- ii. 2% of Bid security of the bid amount.

4. **Procedure of Competitive Bidding:**

Single Stage – two envelope procedure, as per rule No. 36(b) of Public Procurement Rules, 2004, will be followed.

5. **Submission and opening of Bids:**

Bidding document duly filled and complete in all respect alongwith all the requisite document and information can be submitted on or before 15th August, 2023 on 11:00am. The bids will be opened on the same date at 11:30am on the address given in the tender notice as per Rule No. 28(2) of PPRA, 2004.

6. **Bid Security:**

All the Bidders are required to submit 2% bid amount of the actual bid in form of Pay Order / Demand Draft / Banker's Cheque and in favour of Consulate General of Pakistan, Manchester, 137 Dickenson Road, Manchester M14 5JB with the sealed proposal as per Rule No. 25, Public Procurement Rules, 2004. Bids without Bid security will be rejected.

7. **Evaluation Procedure: -**

The bids will be evaluated on the basis of technical evaluation criteria and the quantity and specification mentioned in BOQs against each items. The unit price may be quoted in GBP and should be inclusive of all the taxes applicable.

8. **Acceptance of Bids:**

The bidders fulfilling all the required specifications, quantity and criteria and quoting the best competitive and most economic prices will be declared successful and will be awarded the work accordingly.

9. **Payment Schedule:**

The successful bidder(s) will be required to supply the Mangoes for which the work order has been issued as per rates and specification of quotes. The payment will be made to the supplier at the end of the Mangoes Festival.

(To be separately sealed alongwith Bid Security)

Name of Firm:

All prices must be inclusive of all applicable taxes (i.e. VAT etc)

S. No.	Description	Qty	Rate	Amount
1.	Supply of Mangoes at Newcastle Mela alongwith Packaging & Storage etc.	3000Kg		

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TECHNICAL EVALUATION CRITERIA

S. No.	Parameters against which Technical Evaluation shall be done	Scoring Brackets	Total Points Allocated
1	Years of Experience in relevant field		15
1.1	Years < 3	05	
1.2	3 < Years > 5	10	
1.3	Years > 5	15	
2	Number of Employees		10
2.1	Number of Employees < 10	05	
2.2	Number of Employees > 10	10	
3	Financial Strength of the Firm		10
3.1	5 Million GBP < Annual Turnover < 10 Million GBP	05	
3.2	Annual Turnover > 10 Million GBP	10	
4	Number of Clients		15
4.1	Number of Clients < 3	5	
4.2	3 < Number of Clients < 7	10	
4.3	Number of Clients > 7	15	
Total			50

Minimum Technical Criteria: 60%

TENDER APPLICATION FORM

No.....

Dated.....

Trade & Development Officer
Trade & Investment Section
Consulate General of Pakistan
139 Dickenson Road, Rusholme,
Manchester. M14 5HZ

Subject: **Tender for Supply of "Supply of Mangoes including Packaging, Delivery & Storage at Newcastle, United Kingdom"**

1. Name of Application / Firm
2. Address
3. Phone No..... Mob Fax No.....
No.....
4. Past Experience.....
5. Income Tax Certificate.....(copy Attached)
6. VAT Certificate.....(copy Attached)
7. Bid Amount.....
8. Earnest Money @ 2% of the Bid Amount.....
9. Pay Order / Cheque etc Date..... Bank.....
No.....

Signature of Applicant & Stamp